

## **Preschool General Information**

A completed enrollment form is required before your enrollment will be processed. A confirmation letter will be sent out by the middle of February.

**School Hours** – Half-day preschool hours are from 8:00 a.m. until 11:30 a.m. Those enrolled for lunch stay until 12:30 p.m. All day preschool hours are from 8:00 a.m. - 3:15 p.m. Students are not to arrive at school prior to 7:50 a.m. unless they are enrolled in the Before School Care Program. School safety patrols and supervision of playgrounds and buildings are provided for the protection and safety of the children.

**School Calendar & Handbook** – The school calendar/roster is sold through the St. Elizabeth CPTA at the fall meeting in September. This contains important information about, calendar events, class rosters, etc. Monthly preschool newsletters are sent home to keep parents up to date on preschool happenings.

**Before School Care & After School Care** – Before School Care is available at a charge to those needing the service. Before School Care opens at 7:15 a.m. on all days that school is in session. Students are supervised in the preschool area of the ECC.

After School Care is available at a charge to those needing care after school. The after care program is held in the cafeteria of the main school building and is open until 5:45 p.m.

Both programs are available on a part-time or full-time basis. You must be registered and pay a deposit in order to use either of these programs. Enrollment forms for both these programs will be available in May.

**BEFORE CARE AND AFTER CARE PROGRAMS ARE NOT AVAILABLE ON DAYS WHEN ST. ELIZABETH IS CLOSED.**

**Lunches** – All-day and lunch students should bring a lunch to school. A refrigerator and microwave are available. Milk is available to purchase.

**School Supplies** – A school supply list will be available at open house. Open House is a required event held in August for enrolled students. Parents are notified by mail as to the date.

**Immunization Records** – Complete up to date immunization records must be on file for each student prior to the first day of school in August. The health form will be sent with the confirmation letter. Students will not be able to attend class until the records are on file.

**Attendance and Illness** – Your teachers expect your child to be punctual and regular in attendance. From the beginning your child should learn that school is important and should be encouraged to attend regularly unless ill.

When it is necessary for your child to be tardy or absent for any reason please notify the school office (523-7101) prior to 9 a.m. The office opens at 8 a.m. Absentee messages can be left on the absentee line prior to 8 a.m.

**Development** – Children who attend St. Elizabeth Preschool are expected to be potty-trained. Health regulations are very strict in this matter. The preschool staff understands that children at this age have “accidents” and they are more than happy to help the children work through such a situation. However, if a child begins to bring home soiled clothes parents need to evaluate the possibility that their child might not be developmentally ready for school.

**Tuition** – Billed monthly September - May, due by the 15<sup>th</sup> of the month. We recommend that you check with your employer to see if your cafeteria plan can be used for tuition. There is a possibility that your tuition can be paid with pre-tax dollars.

## PRESCHOOL / PREKINDERGARTEN FEES 2010-2011

Registration Fee (Non-refundable):      \$190 Parishioners                      \$225 Non-Parishioners

### MONTHLY TUITION

Half Day (8:00 a.m. – 11:30 a.m.)  
p.m.)

fees

2 Half Days per Week - \$217  
(Preschool Option Only)

3 Half Days per Week - \$246

5 Half Days per Week - \$308

Full Day (8:00 a.m. – 3:15

All inclusive-Includes lunch hour

2 Full Days per Week - \$330

3 Full Days per Week - \$395

5 Full Days per Week - \$510

*\* 4 Days per Week is not an Option*

Lunch Hour (11:30 a.m. – 12:30 p.m.)

\$21 Monthly for each week day attending lunch hour

\$6 Single extra lunch hour

We understand that there may be times when parents need their child to attend additional time at school. If possible, we will try to accommodate these needs. Rates are as follows:

Additional Days

\$21 Single A.M. (8:00 a.m. – 11:30 a.m.) or PM (12:30 p.m. – 3:15 p.m.)

\*Must attend AM in order to attend PM

\$32 Single Full Day

Tuition is billed in nine (9) equal monthly payments (September through May), due by the 15<sup>th</sup> of the month. A 10% late fee will be added to unpaid accounts on the 21<sup>st</sup> of the month.